



**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
LOS ANGELES COUNTY COMMISSION ON  
DISABILITIES  
KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 374A  
LOS ANGELES, CALIFORNIA 90012  
<http://laccod.org>**

**Wednesday, November 20, 2013**

**1:00 PM**

AUDIO LINK FOR THE ENTIRE MEETING. (13-5490)

**Attachments:** [AUDIO](#)

Call to Order. (13-5414)

**President Janet A. Neal called the meeting to order at 1:09 p.m. and noted the lack of a quorum.**

**Commissioners Wan Chun Chang and Alexia Teran joined the meeting at 1:27 p.m. and 1:29 p.m., respectively, establishing a quorum.**

Present: President Janet A. Neal, 2nd Vice Chairperson John B. Troost, Treasurer Wendy Welt Narro, Commissioner Edward A. Colley, Commissioner John R. James, Commissioner Steve Miller, Commissioner Alexia Teran, Commissioner Sheila D. Wright and Commissioner Wan Chun Chang

Excused: Vice President Winslow C. Reitnouer, Commissioner Michael Gureckas, Commissioner Maria Mustelier-Parrish and Commissioner Kecia Brooke Weller

**I. ADMINISTRATIVE MATTERS**

1. Approval of the Minutes from the meeting of September 18, 2013. (Continued from the meeting of October 16, 2013) (13-4368)

**On motion of Commissioner Wendy Welt Narro, seconded by 2nd Vice President John B. Troost, unanimously carried, this item was approved.**

**Attachments:** [SUPPORTING DOCUMENT](#)

2. Recommendation to receive and file the Summary of Notes of October 16, 2013. (13-5413)

**On motion of Commissioner Edward A. Colley, seconded by Treasurer Wendy Welt Narro, and by common consent, this item was received and filed.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

3.    Discussion and approval of the Commission on Disabilities' 2014 meeting schedule. (13-5275)

**Following discussion, by common consent, there being no objections, this item was received and filed.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

## **II. REPORTS**

4.    President's Report for November 2013. (13-5424)

**President Janet A. Neal reported that she was a guest speaker at the Caltrans District 7 Disability Advisory Committee's "Disability Awareness Month Activities" event in October 2013. In addition, she reported that the Caltrans District 7 Disability Advisory Committee would like to network with the Commission. She was invited by the City of Los Angeles to participate in a seminar to identify needs, assessments and gaps in services to people living with disabilities, and that the City would like to network with the Commission. She concluded by thanking everyone, especially Louis Burns of Access Services for supporting the Commission and the 22nd Access Awards Luncheon.**

**Commissioners Wendy Welt Narro and Alexia Teran commented on this item.**

**After discussion, by common consent, there being no objection, this item was filed.**

5.    Report by the Executive Committee. (13-5415)

**President Janet A. Neal recommends sending letters to all Commissioners on extended sick leave gauging their interest in continuing on the Commission.**

**Commissioner Sheila D. Wright stated that the Commission should explore alternate ways of sending communications to the Commissioners that are on leave, giving them opportunity to respond to the Commission prior to contacting the respective appointing District Supervisors regarding Commissioners attendance.**

**Commissioner Wan Chun Chang inquired if it's possible to have alternates appointed to the Commission to alleviate the challenges of establishing a quorum.**

**Emma De Jesus, Commission Services staff, informed the Commission that the ordinance which created the Commission on Disabilities would need to be amended by the Board of Supervisors in order to include alternates.**

**Commissioner Steve Miller indicated that he would contact Fifth District Deputy, Michelle Vega and County Counsel in order to explore the logistics of amending the Commission's ordinance.**

**President Janet A. Neal stated she along with 1st Vice President Winslow C. Reitnouer will draft a letter to the Board of Supervisors regarding the difficulties the Commission faces in trying to establish meeting quorum, and the need to amend the ordinance to ensure quorum requirements are met.**

**After discussion, by common consent, there being no objection, this item was filed.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

- 6. Report by 2nd Vice President John B. Troost on the October 28, 2013 Access Services Incorporated meeting. (13-5423)**

**Emma De Jesus, Commission Services staff, read 2nd Vice President John B. Troost report on the October 28, 2013 Access Services Inc. meeting.**

**Following discussion, by common consent, there being no objection, this item was received and filed.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

7. Monthly Staff Report. (13-5416)

**Emma De Jesus, Commission Services staff, reminded the Commissioners that mileage claims are due at the end of each month. She also thanked them for their thoughts and concerns while she was on medical leave.**

**Commissioners commented on this item.**

**Following discussion, and by common consent, there being no objection, this item was filed.**

8. Monthly Report by Louis Burns, Access Services Customer Support Administrator, Access Services Inc. (13-5417)

**Louis Burns, Access Services Customer Support Administrator, Access Services, Inc., reported that Access Services received 66 new ADA Certified Minivans, 11 CNG Cutaway Minivans that accommodate five wheelchairs and 11 Expansion minivans. In addition he reported that Access Services do not have any immediate plans to add Taxi-Cab Coupons as part of their service, the TAP Card was implemented to address some of the alternative ride service issues. Additionally, Access Services tried raising funds through raffles in the past, however, it was not feasible to continue because it cost more to conduct the raffles than the monies raised from them. He concluded by saying the staff responsible for evaluating customers are fully trained and ADA certified to do evaluations. Customer feedback is important in helping Access Service Inc provide quality service to their customers.**

**Mr. Louis Burns responded to questions posed by the Commission.**

**Following discussion, by common consent, there being no objection, this item was filed.**

9. Monthly Report by Jess Segovia, ADA Manager, and Giovanna Gogreve, ADA Para-transit Program Administrator, for Los Angeles County Metropolitan Transportation Authority. (13-5418)

**Jess Segovia, ADA Manager of METRO, reported that METRO's Accessibility Advisory Committee (AAC) members attended the 22nd Annual Access Awards Luncheon. The Committee consists of METRO ride users, persons with disabilities and advocates; they meet monthly to address various issues affecting people with disabilities. Recently, the Committee tackled challenges people with visual impairment face when using METRO service such as de-faced bus stop signs. To combat these challenges, METRO has installed over 500 tactile signs with raised lettering at bus stops throughout their service areas. In addition, he reported that METRO will conduct a sensitivity training for bus operators in January 2014. Additionally, he reported METRO is seeking qualified candidates to serve on its Accessibility Advisory Committee. In particular, candidates should be regular users of METRO services and reside in the San Fernando and San Gabriel Valleys and are interested in improving service to people with disabilities. Mr. Segovia will forward the AAC's Nomination for Membership form to Commission Services staff for distribution to Commissioners who expressed interest in serving on METRO's Accessibility Advisory Committee.**

**He concluded by stating he attended a meeting held at the Westside Regional Independent Living Center. Discussions were held on improving quality of service to people living with hidden disabilities that are not visually noticeable, and do not want to disclose that they are disabled but expect to receive services provided to disabled persons.**

**Giovanna Gogreve, ADA Para-transit Program Administrator for Los Angeles County Metropolitan Transportation Authority (METRO), reported that METRO, Access Services Inc. and Rancho Los Amigos National Rehabilitation Center is collaborating in a training session which will orient patients with disabilities on using fixed bus routes. The training is held on the third Thursday of every month, and includes sensitivity training for drivers in addressing the needs of wheelchair riders. Ms. Gogreve will provide additional information regarding the training sessions to Commission Services staff for distribution to the Commission.**

**Ms. Giovanna Gogreve and Mr. Jess Segovia responded to questions posed by the Commission.**

**Following discussion, by common consent, there being no objection, this item was filed.**

**III. DISCUSSION****10. Discussion and approval of appointment of Commissioners to the following Standing Committees:**

- Education
- Events
- Executive
- Housing
- Social Services
- Transportation

(Continued from the meetings of 9/18/13 and 10/16/13) (13-4030)

**During discussion and evaluation of the Commission's Standing Committees, Commissioners volunteered for or were appointed to Committees as follows:**

**Education/Employment:**

- 2nd Vice President John B. Troost, Co-Chair
- Commissioner John R. James, Co-Chair
- Commissioners Steve Miller and Wan Chun Chang

**Events:**

- President Janet A. Neal
- 1st Vice President Winslow C. Reitnouer
- 2nd Vice President John B. Troost
- Commissioner Sheila D. Wright

**Executive:**

- President Janet A. Neal
- 1st Vice President Winslow C. Reitnouer
- 2nd Vice President John B. Troost
- Treasurer Wendy Welt Narro
- Commissioners Edward Colley and Alexia Teran, non-voting members

**Housing:**

- Treasurer Wendy Welt Narro
- Commissioner Alexia Teran

**Social Services:**

- Treasurer Wendy Welt Narro
- Commissioners Kecia B. Weller and Alexia Teran

**Transportation:**

- President Janet A. Neal, Chair
- 2nd Vice President John B. Troost

Following discussion, and by common consent, there being no objection, this item was filed.

**IV. MISCELLANEOUS****11. Commissioners' Announcements for November 2013. (13-5419)**

**The following Commissioners made announcements:**

**Treasurer Wendy Welt Narro announced she attended in the October 2013 "Disability Awareness and Mentoring Day" event hosted by the Los Angeles Job Corps.**

**Commissioner Alexia Teran announced that she would like to have a member of PATH organization make a presentation regarding services provided by PATH to the community, at a future Commission meeting.**

**Commissioner Steve Miller attended the "Families of Aging Parents" event at the Ahmanson Theater and the "Employment Luncheon" event honoring various newspapers for their effort in bringing awareness to employment issues of people living with disabilities.**

**After discussion, by common consent, there being no objection, this item was filed.**

**Matters Not Posted**

12. Matters not on the posted agenda, to be discussed and (if requested) placed on the agenda for action at a future meeting of the Committee, or matters requiring immediate action because of an emergency situation or where the need to take action arose subsequent to the posting of the agenda. (13-5420)

**There were no matters presented.**

**Public Comment**

13. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (13-5421)

**The following persons addressed the Commission:**

- Donna Morgan
- Chanh To
- Robert Coto
- Linda Block

**After discussion, by common consent, there being no objection, this item was filed.**

**Adjournment**

14. Adjournment of the November 20, 2013 meeting. (13-5422)

**On motion of Commissioner Wendy Welt Narro, seconded by Commissioner Alexia Teran, the meeting was adjourned at 3:14 p.m.**